



UNIT TRUST OF TANZANIA

EMPLOYMENT OPPORTUNITIES

The Unit Trust of Tanzania (UTT) was established on 19th June, 2003 and is sponsored by the Government of the United Republic of Tanzania (the "Settlor" of the "Trust"). The objectives of the UTT are:

- (a)** To acquire and keep in trust the shares of the privatized enterprises that were held by the Privatization Trust and all those shares of the privatized enterprises that will be placed in trust by the Settlor from time to time in the course of the privatization of public enterprises;
- (b)** To ensure that, shares that are held in trust are distributed among Tanzanian citizens in a manner that will encourage and facilitate savings and wider participation by citizens in the ownership of privatized enterprises that will enable and stimulate participation in capital markets; and
- (c)** To establish, launch and manage collective investment schemes so as to achieve the objectives of the Trust.

Apart from the above objectives, the Trustees have also been entrusted with a number of other functions usually performed by financial institutions of a similar type.

Currently UTT has four 'Collective Investment Schemes' in operation namely - Umoja Fund, Wekeza Maisha, Watoto Fund and Jikimu Fund.

In order to discharge its mandate, the Unit Trust of Tanzania now invites applications from competent and qualified Tanzanians to fill vacant positions in its 'Department of Information and Communication Technology'.

1. Job Title: SENIOR DATABASE ADMINISTRATOR (1 POST)

a) Duties and Responsibilities

The Senior Database Administrator (DBA) will perform the following duties but not limited to:

- Responsible for the administration, maintenance and performance tuning of database systems and deployment of applications onto database and application servers;
- Responsible for database security and physical / logical database design in a UNIX, Linux and Windows environment;
- Maintain database backup procedures, business recovery processes and network monitoring within working environments;
- Develop and document procedures for maintenance, disaster recovery, security and back-ups;
- Help in establishing and maintaining user profiles and security settings for user access to the database and network;
- Assist in installing new versions of Oracle database, Application Server, and Application Software into development / test environment; testing procedures (with systems administrators) prior to moving to production.
- Configure hardware and software and undertake security administration, troubleshooting, performance tuning of the database and network monitoring;
- Version control of the application with the systems administrators as well as management of Change Requests (CRs) and System Incidental Reports (SIRs);
- Maintaining batch jobs on the server and support of batch control issues, time stamp mismatches and file cleanups on the server;
- With the Systems Administrators to perform database design, data modeling, database and network optimization, environmental documentation, capacity planning and record/table sizing duties;
- Performs such other related duties as may be assigned by the Head of Department ICT and/ or the Chief Executive Officer from time to time.

b) Qualification and Experience:

- Holder of a University degree or its equivalent in the field of Information Technology or Computer Science or Software Engineering or any equivalent qualification plus a second degree of specialization in the relevant area or possession of Oracle Certified Professional (OCP) DBA qualification;
- Proven experience of working in using Application Servers such as WebSphere, WebLogic or Oracle Application Servers, Oracle 10g Release 2 databases or higher versions;
- Proven experience in Oracle database instance tuning using a wide range of technologies including, ADDM, AWR, Stats pack, Oracle EM performance Manager, and custom scripts.
- Proven experience in the design and implementation of high availability solutions using RMAN, oracle Flashback, and LogMiner.
- At least three years post qualification experience at a progressively responsible position in database administration.

2. Job Title: SYSTEMS ENGINEER (1 POST)

a) Duties and Responsibilities:

- To assist in new installations of computer hardware and software;
- To assist in designing, set-up and installation of new network sites;
- To maintain and manage IT infrastructure at UTT comprises of hardware, networks, operating systems and middleware;
- To keep track of inventory of IT implements and subsequent procurement of required spare parts;
- To appraise hardware performance and give recommendations in line with technological changes;
- To administer computer systems by ensuring that under normal conditions all the systems are properly functioning and help users to understand their operations;
- To assist in website administration;
- Prepares periodic reports on the status of computer operations in the Fund and highlight hardware related issues of importance;
- Performs such other related duties as may be assigned by the Head of Department ICT and/ or the Chief Executive Officer from time to time.

b) Qualification and Experience

- Holder of a University degree or its equivalent in the field of Information Technology or Computer Science – electronic/communications, electrical engineering, or its equivalent
- At least two year post qualification experience in computer hardware maintenance, network and systems administration.

REMUNERATION

An attractive package will be offered to right candidates in line with the UTT's existing Scheme of Service.

SELECTION PROCESS

- **Written Test:** Only short-listed candidates will be notified to appear for a Written Test, which will be held in Dar es Salaam.
- **Oral Interview:** Candidates who would qualify the mandatory 'Written Test' will be invited to appear for an 'Oral Interview'.

MODE OF APPLICATION

- All interested candidates are required to apply attaching to their applications, current Curriculum Vitae, copies of academic certificates and transcripts, the names and full communication addresses [including contact phone numbers] of three referees who can testify to the applicant's academic abilities, working experience and character.
- Please send your applications to us not later than **23rd March, 2010** at the following address:

**The Chief Executive Officer
Unit Trust of Tanzania
Sukari House, 2nd Floor
Sokoine Drive/ Ohio Street
P. O. Box 14825
DAR ES SALAAM**

Ph. No.: +255 22 2122501

Fax No.: +255 22 2137593
Email: uwekezaji@utt-tz.org
Website: www.utt-tz.org

Note:

- a) UTT is an equal opportunity employer. Candidates from disempowered groups are encouraged to apply.
- b) Only short-listed candidates will be contacted.
- c) Applications can be made to UTT over fax [*at fax no. +255 22 2137593*] or be transmitted electronically via email: uwekezaji@utt-tz.org
- d) For more information on UTT, you may wish to visit our website: www.utt-tz.org

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